



NEW ENGLAND SEATING

COM Procedure

Ship COM to:

New England Seating

Attn: Project Name

138 Haven Street

New Haven, CT 06513

The buyer is responsible for the following:

- NES to be provided (minimum) 6" x 6" sample with pattern direction indicated
- All COM must be clearly labeled with the project name and NES project number
- Purchasing the required yardage for the project and communicating timeframe
- All COM sent to New England Seating for use on upholstered booths must meet CAL 117-2013 fire code requirements. Verification that all COM meets or exceeds CAL 117-2013 standards must be provided to NES at the time of fabric selection. Fire code information is usually available on the manufacturer's website. If it is not, the buyer should contact the manufacturer to request spec sheets.
- All costs associated with approval, shipping, receiving, storage of COM
- A copy of the completed COM Log form should be emailed to: info@newenglandseating.com

The lead time for production cannot be finalized until all of the above has been satisfied.

New England Seating is not responsible for any textile wear, defects or appropriateness. New England Seating reserves the right to refuse any COM that is unsuitable for any reason and will communicate to buyer in advance.